

Joint Initiative on Corporate Accountability and Workers' Rights International Advisory Panel

Draft Terms of Reference

Purpose

The purpose of the International Advisory Panel (IAP) of the Joint Initiative on Corporate Accountability and Workers' Rights (Jo-In) is to enhance international multi-stakeholder input into the Jo-In project, by providing a system whereby the international labor community and project participants may discuss and advise upon those elements of the project that have a clear global impact.

Membership

The IAP will consist of six members: two elected from among the Jo-In project's participating brands, two from international trade union organizations invited by the Jo-In Steering Committee or designated by the trade union structure, and two from international NGOs, invited by the Jo-In Steering Committee. The IAP members will select a Chair from among themselves. The International Project Manager of JO-IN shall attend meetings of the IAP ex officio in order to inform and respond to its members. All members will serve for the duration of the project.

Roles and Responsibilities

The IAP will adhere to Jo-In's general objectives and consultative structure as set out in the attached Project Design and Stakeholder Guidelines. Specifically, the IAP's principal goal will be to provide advice to the Jo-In Steering Committee on the aspects of the Jo-In project that will have global significance, such as the potential adoption by the participating MSIs of a common code of conduct, and the development of benchmark implementation and remediation systems for such a code. In the discharge of this responsibility, the IAP will be asked to do the following:

- Stay informed of the project's activities and convey information to their respective sectors.

- Consult with their constituencies and bring issues of international relevance to the attention of the JO-IN Steering Committee and project staff.
- Review, discuss and make recommendations on other items as periodically forwarded by the Jo-In Steering Committee.
- Discuss and advise the Jo-In Steering Committee on the global implications of any changes in the practice and implementation of auditing and remediation and in the development of a final Jo-In Common Code that may be considered as a result of the local Turkey studies.
- Identify good practice as agreed through the project.
- Prepare brief IAP comments for inclusion in Jo-In public reports.

Meetings

The IAP may meet via email, teleconference and other means, not fewer than three times per year. The IAP will set its own agenda and schedule of meetings, in consultation with the Jo-In Steering Committee and staff. Minutes of meetings will be recorded and summaries of the discussions and outcomes will be included in public reports of the project. Meetings will be open to additional observers from the constituent sectors to the extent practical.

Support

Once established, the IAP will agree on a process and/or schedule for convening meetings. The Jo-In Steering Committee and the Jo-In staff will assist as needed and as agreed with the IAP. The IAP will communicate regularly with Jo-In Steering Committee and staff through email and telephone conferences.